

Perth and Kinross Council Privacy Notice

Name of Processing Activity- Consultation on Licensing of Short-term Lets

Date notice written- 2022-08

1. Why is this information being processed?

The information provided by you will be used by Perth & Kinross Council to undertake analysis of consultation findings and to identify any differences in respondents' views and opinions.

2. Who is processing this information?

The personal information you've provided will be processed by Perth and Kinross Council, 2 High Street, Perth, PH1 5PH, enquiries@pkc.gov.uk, 01738 475000.

3. Why is it lawful for the Council to process this information?

The Council is permitted to process your personal data in this way under the terms of Article (6) (e) of the UK GDPR - *....processing is necessary for the performance of a task carried out.... in the exercise of official authority.* In carrying out this consultation, the Council is exercising its official authority under Section 45B of the Civic Government (Scotland) Act 1982.

4. Will any sensitive personal information (Special Category Data or information about criminal convictions etc.) be processed?

No

If so, why is it lawful for the Council to process this information?

NA

5. Will this information be shared?

The Council intends to publish a summary of responses received to the consultation exercise. This will include your name if you submit a response.

We may use your information to contact you about the consultation.

6. How long will this information be kept for?

Personal information held on Perth and Kinross Council systems in relation to this consultation will be held until a final decision on the matters under consideration has been reached. After this it will be deleted.

7. Personal Information Rights

Individuals have rights in relation to the information the Council holds about them, including the right to request a copy of their information. You can find out more about your [Personal Information Rights](#) on our website or by contacting the Council's Information Governance team at the address below.

8. Data Protection Officer

The Council has a Data Protection Officer who you can contact in the first instance if you have any questions or complaints about how we are processing your personal information.

Please contact; Data Protection Officer, 2 High Street, Perth, PH1 5PH, DataProtection@pkc.gov.uk, 01738 475444.

9. Information Commissioner's Office

If you want to complain about how the Council has processed your information you have the right to contact the Information Commissioner's Office (<https://ico.org.uk/> 0303 123 1113).

10. Information Governance Team

If you have any questions about how the Council processes your information, or if you would like a copy of this notice in another language or format, please contact the Information Governance team;

Information Governance

Legal and Governance Services

2 High Street

Perth

PH1 5PH

Email: DataProtection@pkc.gov.uk

Telephone:01738 477933